

**FOUR copies of this form** must reach  
Embassy of France  
Cultural and Scientific Service  
Level 13, Sovereign House  
34-42 Manners Street  
PO Box 11 281  
WELLINGTON  
**by 31 December**  
(State 'Scholarship Application' on Envelope)

NAME.....

NEW ZEALAND/FRANCE  
FRIENDSHIP FUND



FONDS D'AMITIE  
FRANCE/NOUVELLE-ZELANDE

## The New Zealand-France Friendship Fund Excellence Scholarship

### Checklist

Please Note: You must correctly fill out the application form and include all documents listed below and requested in the Regulations. Please do not insert your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. All pages should be A4 size. Four copies of the application form are required (one set must contain the original certified documents; the other three sets can contain copies of the certified documents). Each complete application must be stapled separately. Incomplete applications will not be considered.

### FOUR COPIES OF THIS FORM ARE REQUIRED

Please tick documents attached:

- Application Form page 1 (Checklist)
- Application Form page 2 (Personal details and contact details of referees)
- Application Form page 3 (Academic details)
- Privacy Form page 4
- Names of two referees who will be sending their confidential references directly to the Cultural & Scientific Service of the Embassy of France
- Certified copy of New Zealand Birth Certificate or passport or evidence of Permanent Residency
- Certified copy of academic record
- Curriculum Vitae
- Letter of motivation (in French or English) outlining why you want to study in France including the duration and level of study, whether the course is taught in French or English and whether you are going as part of an exchange programme or network, or within the framework of a joint thesis (co-tutelle) agreement, including the actual time to be spent in France for study purposes
- An outline of your course of study in France, including an outline of the methods of investigation you propose to adopt
- A list of publications if applicable

NAME .....

## The New Zealand-France Friendship Fund Excellence Scholarship

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### PERSONAL DETAILS

NAME IN FULL: Ms/Miss/Mrs/Mr/Dr.....

Term Address: ..... Permanent Address: .....

.....

..... Postcode: ..... Postcode: .....

Telephone: ..... Telephone: .....

Mobile phone: ..... E-mail: .....

ARE YOU A NEW ZEALAND CITIZEN? (Please circle one) Yes No

ARE YOU A PERMANENT RESIDENT OF NEW ZEALAND? (Please circle one) Yes No

DO YOU HAVE A DEGREE FROM A NEW ZEALAND UNIVERSITY? (Please circle one) Yes No

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### REFEREES

Give the names of two persons of standing whom you have asked to report in confidence direct to the Cultural and Scientific Service, Embassy of France. They must testify to your qualifications and ability to carry out the proposed study. Your referees should send their reports to the Cultural and Scientific Service, by 31 December.

Name: ..... Name: .....

Address: ..... Address: .....

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It is your responsibility to contact your referees, and ask them to send their reports to:

Cultural and Scientific Service, Embassy of France, Level 13, Sovereign House, 34-42 Manners Street, PO Box 11 281, WELLINGTON (State 'Scholarship Application' on envelope)

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### DECLARATION

*I have read and understood the regulations for The New Zealand-France Friendship Excellence Scholarship and agree to abide by them.*

Date: ..... Applicant's signature: .....

NAME .....

**ACADEMIC RECORD**

**Please include a certified copy of your academic record to date.**

**TERTIARY EDUCATION RECORD**

Institution	Place and Country	Years Attended		Degrees, Diplomas or Certificates gained
		From	To	

**INTENDED STUDY**

An outline of your course of study in France, including an outline of the methods of investigation you propose to adopt.

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Please indicate proposed dates of study in France:

Start date: ..... Finish date: .....

Start date: ..... Finish date: .....

Start date: ..... Finish date: .....

**SCHOLARSHIPS/PRIZES**

List Scholarships/Prizes you have received to date: .....

.....

.....

List Scholarships/Prizes you have applied for: .....

.....

.....

NAME .....

### PRIVACY FORM

The information requested in this application form and your academic record will be used for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations. The Scholarship Selection Committee will use references from third parties designated by yourself, in assessing your application.

The Cultural and Scientific Service, Embassy of France undertakes to store your application in a secure place. By submitting this application you agree that you may be contacted from time to time by the Embassy in relation to alternative academic opportunities.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports through the Cultural and Scientific Service, Embassy of France.

Applicants shall agree to co-operate with any publicity of the scholarship for which they have applied. Such publicity may include material provided with your application, photographs and interviews with scholarship recipients.

I, ..... agree to the above conditions in respect of this scholarship application.

Signed: .....Date: .....

### ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their reports to:  
Cultural and Scientific Service, Embassy of France, Level 13, Sovereign House, 34-42 Manners Street, PO Box 11 281, WELLINGTON (State 'Scholarship Application' on Envelope)

Referees should **not** be asked to send their reports to you, as they must have the opportunity to be completely frank.

References must be clearly marked with your full name and the name of the scholarship for which you are applying.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university or polytechnic registry. The Embassy of France accepts no responsibility to return any documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. All pages should be A4 size. **Four copies** of the application form and all accompanying documents are required, each complete application stapled separately (see also Check List on page 1). Incomplete applications will not be considered.

NAME .....

### **Hexagone Travel Grants**

Every year the Embassy of France in Wellington allocates around eight Hexagone travel grants to New Zealand students for postgraduate studies in France at Master 1, Master 2 or doctoral level.

This is a one-off grant of 2000 euros (€ 2000) for a minimum of one semester full time study at a French higher education establishment.

The deadline for applications is 31 December every year for studies in France during the following year.

Further information may be obtained by writing to: [culture@ambafrance-nz.org](mailto:culture@ambafrance-nz.org)

## REFEREE'S REPORT

Applicant's Name: .....

Scholarship Applied for: .....

This report is due by: 31 December .....

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**Please provide a confidential reference on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.**

**Where to send this report**

Cultural and Scientific Service, Embassy of France, Level 13, Sovereign House, 34-42 Manners Street, PO Box 11 281, WELLINGTON (State 'Scholarship Application' on Envelope)

Referee's Name: *(Pls Print)* .....

University/Dept: .....

Signature: ..... Date: .....

## REFEREE'S REPORT

Applicant's Name: .....  
Scholarship Applied for: .....  
This report is due by: 31 December .....

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Referee's Name: *(Pls Print)* .....  
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