

SURNAME.....

Student I.D. Number.....

## Frank Knox Memorial Fellowships at Harvard University

### Application Checklist

**Please Note:** To apply for this scholarship you must have spent at least two of the last four years at a university in New Zealand; you must send your application to the Scholarships Office at that university.

You must correctly fill out the application form and **include all documents listed below and requested in the Regulations**. Incomplete applications will not be considered.

Please tick documents attached:

- Universities New Zealand Application Form page 1 (Checklist)
- Universities New Zealand Application Form page 2
- Universities New Zealand Application Form page 3
- Universities New Zealand Application Form page 4
- Universities New Zealand Privacy Form page 5
- Certified copy of your Birth Certificate or proof of New Zealand citizenship
- Certified copy of your academic record
- Statement outlining your proposed course of study

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### PERSONAL DETAILS

NAME IN FULL:

Ms/Miss/Mrs/Mr/Dr.....

Term Address..... Permanent Address.....

.....

.....

Telephone..... Telephone.....

Mobile Phone..... Email:.....

Marital Status..... Date of Birth.....

Nationality and Citizenship.....

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Universities attended:

Name of institution	Dates of attendance	Major Subject	Qualification Obtained
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

List the extracurricular activities in which you have participated in the past two years:

.....  
 .....

List any abilities you may possess in fields such as foreign languages, mathematics, science:

.....  
 .....

State the field in which you wish to specialise: .....

.....  
 .....



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Briefly state your purpose in this chosen field: .....

.....

.....

Name of Harvard Graduate School to which you have applied for admission:  
.....

If Graduate School of Arts and Sciences, which department: .....

I have applied as a Degree Candidate / Special Student (delete one)

Prospective career: .....

.....

Name and address of two referees (not your supervisor) whom you have asked to forward character references directly to the Scholarships Officer of your university

Name: .....	Name: .....
Address: .....	Address: .....
.....	.....
.....	.....
.....	.....

Name of your supervisor whom you have asked to forward a report on your academic abilities directly to the Scholarships Officer of your university

Name: .....

Department: .....

University:.....

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**DECLARATION**

*I have read and understood the regulations for the Frank Knox Memorial Scholarship at Harvard University and agree to abide by them.*

Date : ..... Signature: .....

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**Frank Knox Memorial Fellowships at Harvard University**

**ACADEMIC RECORD**

This will be supplied by the New Zealand university through which you are applying.

**TERTIARY EDUCATION RECORD**

Institution	Place and Country	Years Attended		Degrees, Diplomas or Certificates gained
		From	To	

**PROPOSED COURSE OF STUDY**

If the Regulations to this Scholarship do not already request a statement of your proposed course of study then you must attach a statement detailing your proposed research including an outline of the methods of investigation you propose to adopt. Attach a list of publications, if applicable.

**TITLE OF THESIS (IF APPLICABLE)**

.....

**INTENDED STUDY**

At which university do you intend to study?.....

In which department?.....

For which degree?.....

**SCHOLARSHIPS/PRIZES**

List Scholarships/Prizes that you have received: .....

.....

.....

List Scholarships/Prizes for which you have applied: .....

.....

.....



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### UNIVERSITIES NEW ZEALAND PRIVACY FORM

The information that you have provided in this form and your academic record will be used for the purposes of assessing your application for the award. Personal information contained in your application will be made available to members of the Selection Committee, the membership of which is detailed in the award regulations. In assessing your application Universities New Zealand will use references from third parties nominated by you.

In the event that you are successful in gaining an award or are selected as a reserve candidate for an award Universities New Zealand undertakes to store your application in a secure place. In the event that you are unsuccessful in gaining an award Universities New Zealand undertakes to destroy your application to preserve its confidentiality.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports through Universities New Zealand.

Applicants shall agree to Universities New Zealand obtaining their academic results from organisations such as NZQA, necessary to assess their application.

Applicants shall agree to co-operate with any publicity of the award for which they have applied. Such publicity may include material provided with your application, photographs and interviews with award recipients.

I, .....agree to the above conditions in respect of this application.

Signed: .....Date: .....

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## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees and ask them to submit their reports on time.

Referees should **not** be asked to send their reports to you as they must have the opportunity to be completely frank.

References must be clearly marked with your full name and the name of the scholarship for which you are applying.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P., a solicitor or a staff member in your university.

Please do not send a CV unless this is specifically requested.

Universities New Zealand accepts no responsibility to return any documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. All pages should be A4 size.

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office at your university or [scholarships@universitiesnz.ac.nz](mailto:scholarships@universitiesnz.ac.nz)



## REFEREE'S REPORT

Applicant's Name: .....

Student ID Number: .....

Scholarship Applied for: .....

This report is due by: (Date) .....

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Please provide a confidential reference (academic or personal) for this applicant.  
This reference will only be used by the Selection Committee in determining the applicant's eligibility for the award.  
You may use this form or attach a separate document to this form

### Where to send this report

Please send your report to the Scholarships Office at the university through which the applicant is applying.

Referee's Name: *(Please print)* .....

University/Dept: .....

Signature: .....Date: .....



## REFEREE'S REPORT

Applicant's Name: .....

Student ID Number: .....

Scholarship Applied for: .....

This report is due by: (Date) .....

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