

William Georgetti Scholarship

Application Checklist

If you are currently enrolled at a New Zealand university, or if you graduated from a New Zealand university within the last five years, send your application to the Scholarships Office at that university.

Otherwise send your application to Universities New Zealand.

You must correctly fill out the application form and include all documents listed below and requested in the Regulations. Incomplete applications will not be considered.

Check that the following are included:

Application Checklist

Application Form pages 1 to 6

A certified copy of your Academic Transcript (see page 3)

Statement - proposed research or programme of study (see page 3)

Statement - alternative universities (see page 3)

Statement - extracurricular activities (see page 4)

Curriculum Vitae (see page 4)

Budget (see page 6)

Signed Universities New Zealand Privacy Declaration

SURNAME.....

Student I.D. Number.....

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PERSONAL DETAILS

Full name
Mr/Miss/Ms/Mrs _____

Email Address _____

Mobile Phone Number _____

Address
Include Post Code

Phone Number

Address for correspondence for this application (if different from that given above):

Address
Include Post Code

Phone Number

PERSONAL DECLARATION

I have read and understood the regulations for the William Georgetti Scholarship and agree to abide by them.

Signed: _____

Date: _____

SURNAME.....

Student I.D. Number.....

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REFEREES

Give the names of two people whom you have asked to provide confidential references.

If you are submitting your application to your university your referees should send their reports to the Scholarships Office at your university.

If you are submitting your application directly to Universities New Zealand your referees should send their reports to the Scholarships Manager at Universities New Zealand.

Your referees must ensure that their reports are received by **1 October**.

Title/Name

Address

Phone Number

Email

Title/Name

Address

Phone Number

Email

SURNAME.....

Student I.D. Number.....

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ACADEMIC TRANSCRIPT

A copy of your Academic Transcript can be provided by the Scholarships Office through which you are applying.

If you are applying directly to Universities New Zealand you must include a certified copy of your Academic Transcript with this application.

TERTIARY EDUCATION

Institution	Years Attended		Qualification (gained or in progress)
	From	To	

PROPOSED RESEARCH OR PROGRAMME OF STUDY - STATEMENT

Attach a statement giving details of your proposed postgraduate research or programme of study.

For research programmes start this statement with the title of the proposed thesis/dissertation.

Identify the specific areas of study and, for a research programme, include an outline of the methods of investigation you propose to adopt.

Attach a list of publications, if applicable.

PROPOSED UNIVERSITY

At which university do you intend to study?.....

In which department?.....

For which qualification/degree?.....

If you have not yet made a final decision about which degree at which university and are still considering alternatives please attach a separate page which identifies each university, department and qualification that you currently have under consideration.

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EXTRACURRICULAR ACTIVITIES - STATEMENT

Please include a statement outlining your present extracurricular activities.

CURRICULUM VITAE

Please include a Curriculum Vitae (no longer than two pages).

SCHOLARSHIPS/AWARDS

List any scholarships or awards that you have already been given to support your postgraduate study:

Scholarship/Award	Value (NZ\$)	Date Awarded

List any scholarships or awards for which you have applied to support your postgraduate study, where the decision has not yet been made:

Scholarship/Award	Potential Value (NZ\$)	Date of Application

SURNAME.....

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STATEMENT REGARDING RESIDENCY IN NEW ZEALAND

Please tick either response A or response B.

If response B is ticked please give your reasons in the space provided.

A I confirm that that I have resided continuously in New Zealand for a period of five years immediately preceding the year of selection.

B I have not resided continuously in New Zealand for a period of five years immediately preceding the year of selection.

The location, duration and the reasons for this are:

Signed: _____

Date: _____

STATEMENT REGARDING HEALTH

I confirm that I am in good health and have no medical conditions that will hinder my ability to undertake my course of study.

Signed: _____

Date: _____

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Universities New Zealand Privacy Declaration

I understand that:

- the information I have provided in this application form and in the attached documents will be used for the purposes of assessing my application for this scholarship.
- Universities NZ may obtain any personal information about me that is necessary to assess my application, including academic results from organisations such as NZQA.
- personal information contained in my application will be made available to members of the Scholarship Board for this scholarship.
- in assessing my application members of the Scholarship Board will use references received from the individuals that I have nominated.
- Universities NZ undertakes to store and dispose of my application in accordance with the Records Management policies and procedures of Universities NZ. No part of the application can be returned.

Should I have reason to believe that information held about me is incorrect I have the right of access to, and correction of, that information.

I acknowledge that the personal references from the persons I have named are obtained on the strict understanding that they are confidential and that I may not have access to those references through Universities NZ.

I agree to co-operate with any publicity for this scholarship and understand that such publicity may include material supplied with my application.

I, _____, agree to the above conditions in respect of this scholarship application.

Signed: _____

Date: _____

Information for Applicants

Application Due Date

Applications must be received by the date shown on the application form. No undertaking is given to accept late applications.

Referees

It is the applicant's responsibility to contact referees and ask them to submit their reports on time and to the correct office.

References must be clearly marked with the applicant's full name and the name of the scholarship for which it is being submitted.

It is preferred that references are on the appropriate letter head paper.

Application if already studying

The Regulations state that applications should be received "not later than the first day of October *preceding the year* in which it is proposed to commence the programme of research or advanced study".

The Scholarship Board recognises that this timing may disadvantage some applicants and so some dispensation is allowed.

Applicants who are already enrolled in a postgraduate programme of research or advanced study may apply providing that they have been enrolled for *no longer than 10 months* by the 1 October in the year of application.

New Zealand Residency

The eligibility criteria for this scholarship stipulate that the applicant must have "resided in New Zealand for a period of at least five years immediately preceding the year of selection."

Many applicants may have spent some time outside New Zealand for various reasons. Consequently the Scholarship Board interprets 'resided' as "the main place of residence in the preceding five years will have been New Zealand".

Curriculum Vitae

The Curriculum Vitae should be succinct and no more than two pages.

Budget Information

Use the table on page 6 of this application form.

A layout of different design must not be substituted.

If notes are needed to explain elements of the budget these should be added on a separate sheet.

If alternative universities are still being considered a budget should be included for each one.

Applicants who are invited for interview will be asked to provide an updated budget.

Medical Certificate

In practice the Scholarship Board does not require that a medical certificate is enclosed with the application.

They do however reserve the right to request medical certification of good health before the award of a scholarship is confirmed.

Documentation

Do not send original birth certificates or other original documents. Send only copies that have been certified by a JP, a solicitor or a university staff member.

Universities New Zealand accepts no responsibility to return any documents.

Application Layout

Do not put the application into any sort of folder.

Do not double side any pages.

Attach all pages with one staple in the top left hand corner.

All pages should be A4 size.

Questions

Any questions regarding eligibility, particularly with regard to the residency criterion, or how to apply should be directed to the Scholarships Office at your university or to scholarships@universitiesnz.ac.nz