

SURNAME.....

Student I.D. Number.....

## The New Zealand Law Foundation Doctoral Scholarship (in Law)

### Application Checklist

**Please Note:** If you are enrolled at a university in New Zealand you must send your application to the Scholarships Office at that University. Otherwise please send your application to Universities New Zealand.

You must correctly fill out the application form and **include all documents listed below and requested in the Regulations**. Incomplete applications will not be considered.

Please tick documents attached:

- Universities New Zealand Application Form page 1 (Checklist)
- Universities New Zealand Application Form page 2
- Universities New Zealand Application Form page 3
- Universities New Zealand Privacy Form page 4
- Certified copy of your academic record
- Statement of the proposed programme of research or advanced study
- Full particulars of any other bursaries, scholarships, prizes or fellowships which you have applied for or have been awarded
- An example of legal writing not exceeding 15,000 words
- Curriculum Vitae
- A good quality photograph – head and shoulders view
- A budget proposal
- A statement outlining how you intend to disseminate the final research product

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**PERSONAL DETAILS**

NAME IN FULL:

Ms/Miss/Mrs/Mr/Dr.....

Term Address..... Permanent Address.....

.....

.....

Telephone..... Telephone.....

Mobile Phone..... Email:.....

ARE YOU A NEW ZEALAND CITIZEN? (Please circle one) Yes No

ARE YOU A PERMANENT RESIDENT OF NEW ZEALAND? (Please circle one) Yes No

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**REFEREES**

Give the names of two persons whom you have asked to forward confidential references. They must testify to your qualifications and ability to carry out the proposed research.

- If you are applying through your university your referees should send their reports to the Scholarships Office at that university
- If you are applying directly through Universities New Zealand your referees should send their reports to the Scholarships Manager at Universities New Zealand.

Reports must be received **by 1 October**.

Name: ..... Name: .....

Address: ..... Address: .....

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**DECLARATION**

*I have read and understood the regulations for the New Zealand Law Foundation Doctoral Scholarship (in Law) and agree to abide by them.*

Date : ..... Signature: .....

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**ACADEMIC RECORD**

This will be supplied by the New Zealand university through which you are applying.  
If you are applying directly to Universities New Zealand **please include a certified copy of your academic record with this application.**

**TERTIARY EDUCATION RECORD**

Institution	Place and Country	Years Attended		Degrees, Diplomas or Certificates gained
		From	To	

**PROPOSED COURSE OF STUDY**

If the Regulations to this Scholarship do not already request a statement of your proposed course of study then you must attach a statement detailing your proposed research including an outline of the methods of investigation you propose to adopt. Attach a list of publications, if applicable.

**TITLE OF THESIS (IF APPLICABLE)**

.....

**INTENDED STUDY**

At which university do you intend to study?.....

In which department?.....

For which degree?.....

**SCHOLARSHIPS/PRIZES**

List Scholarships/Prizes that you have received: .....

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.....

List Scholarships/Prizes for which you have applied: .....

.....

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### UNIVERSITIES NEW ZEALAND PRIVACY FORM

The information that you have provided in this form and your academic record will be used for the purposes of assessing your application for the award. Personal information contained in your application will be made available to members of the Selection Committee, the membership of which is detailed in the award regulations. In assessing your application Universities New Zealand will use references from third parties nominated by you.

In the event that you are successful in gaining an award or are selected as a reserve candidate for an award Universities New Zealand undertakes to store your application in a secure place. In the event that you are unsuccessful in gaining an award Universities New Zealand undertakes to destroy your application to preserve its confidentiality.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports through Universities New Zealand.

Applicants shall agree to Universities New Zealand obtaining their academic results from organisations such as NZQA, necessary to assess their application.

Applicants shall agree to co-operate with any publicity of the award for which they have applied. Such publicity may include material provided with your application, photographs and interviews with award recipients.

I, .....agree to the above conditions in respect of this application.

Signed: .....Date: .....

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### ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees and ask them to submit their reports on time.

Referees should **not** be asked to send their reports to you as they must have the opportunity to be completely frank.

References must be clearly marked with your full name and the name of the scholarship for which you are applying.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P., a solicitor or a staff member in your university.

Please do not send a CV unless this is specifically requested.

Universities New Zealand accepts no responsibility to return any documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. All pages should be A4 size.

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office at your university or [scholarships@universitiesnz.ac.nz](mailto:scholarships@universitiesnz.ac.nz)

## REFEREE'S REPORT

Applicant's Name: .....

Student ID Number: .....

Scholarship Applied for: .....

This report is due by: (Date) .....

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Please provide a confidential reference (academic or personal) for this applicant.  
This reference will only be used by the Selection Committee in determining the applicant's eligibility for the award.  
You may use this form or attach a separate document to this form

### Where to send this report

- If the applicant is applying through their university please send your report to the Scholarships Office at that university
- If the applicant is applying directly through Universities New Zealand please send your report to the Scholarships Manager at Universities New Zealand, PO Box 11915, Wellington 6142 ([scholarships@universitiesnz.ac.nz](mailto:scholarships@universitiesnz.ac.nz))

Referee's Name: *(Please print)* .....

University/Dept: .....

Signature: ..... Date: .....

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