

This form must reach the Scholarships  
Office of your university by **1 March**

SURNAME.....

Student I.D. Number.....



**NEW ZEALAND VICE-CHANCELLORS' COMMITTEE**

**Shirtcliffe Fellowship**

**Checklist**

**Please Note: If you graduated from a New Zealand University within the last five years, you must send your application to the Scholarships Officer at that University.**

You must correctly fill out the application form and **include all documents listed below and requested in the Regulations**. Incomplete applications will not be considered.

Please tick documents attached:

NZVCC Application Form page 1 (Checklist)

NZVCC Application Form page 2

NZVCC Application Form page 3

NZVCC Privacy Form

Certified copy of Birth Certificate and proof of New Zealand citizenship

Certified copy of academic record

Statement of proposed course of study

Statement outlining extracurricular activities

If applicable, statement of financial circumstances

**Office Use Only**

*Date Rec'd*

*Complete*

*Acknowledge Receipt*

*Database*

*Forward to NZVCC*

SURNAME.....

Student I.D Number.....



**NEW ZEALAND VICE-CHANCELLORS' COMMITTEE**

**Shirtcliffe Fellowship**

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**PERSONAL DETAILS**

NAME IN FULL: Ms/Miss/Mrs/Mr/Dr.....

.....

Term Address..... Permanent Address.....

.....

.....

Telephone: ( ) ..... Telephone: ( ) .....

Cellphone: ..... E-mail address: .....

**ARE YOU A NEW ZEALAND CITIZEN?** (Please circle one)

Yes

No

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**REFEREES**

Give the names of two persons whom you have asked to forward confidential references to the Scholarships Officer of your university. They must testify to your qualifications and ability to carry out the proposed research. Your referees should send their reports to the Scholarships Office, **by 1 March.**

Name: .....

Name: .....

Address: .....

Address: .....

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**DECLARATION**

*I have read and understood the regulations for the Shirtcliffe Fellowship and agree to abide by them.*

Date : .....

Signature: .....

SURNAME.....

Student I.D. Number.....

**ACADEMIC RECORD**

Will be supplied by the New Zealand University through which you are applying.

**Please include a certified copy of your academic record if:**

1. You are applying directly to the NZVCC, **OR**
2. You have studied overseas.

**TERTIARY EDUCATION RECORD**

Institution	Place and Country	Years Attended		Degrees, Diplomas or Certificates gained
		From	To	

**PROPOSED COURSE OF STUDY**

If the Regulations to this Scholarship do not already request a statement of your proposed course of study then you must attach a statement detailing your proposed research including an outline of the methods of investigation you propose to adopt. Attach a list of publications, if applicable.

**TITLES OF THESES (IF APPLICABLE)**

.....

**INTENDED STUDY**

At which university do you intend to study?.....

In which department?.....

For which degree?.....

**SCHOLARSHIPS/PRIZES**

List Scholarships/Prizes you have applied received to date: .....

.....

.....

List Scholarships/Prizes you have applied for: .....

.....

.....



# New Zealand Vice-Chancellors' Committee

## REFEREE'S REPORT

Applicant's Name: .....

Student ID Number: .....

Scholarship (s) Applied for: .....

This report is due by: (Date) .....

**Please provide a confidential reference (ACADEMIC or PERSONAL), on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicants eligibility for the scholarship.**

### Where to send this report

1. To the Scholarships Officer at the applicant's university.
2. Or, to the Scholarships Manager at the NZVCC, PO Box 11915, Wellington 6142, if the applicant is applying directly to the NZVCC

Referee's Name: (*Pls Print*) .....

University/Dept: .....

Signature: ..... Date: .....



# New Zealand Vice-Chancellors' Committee

## REFEREE'S REPORT

Applicant's Name: .....

Student ID Number: .....

Scholarship (s) Applied for: .....

This report is due by: (Date) .....

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**Please provide a confidential reference (ACADEMIC or PERSONAL), on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicants eligibility for the scholarship.**

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Referee's Name: (*Pls Print*) .....

University/Dept: .....

Signature: ..... Date: .....

## NZVCC PRIVACY FORM

The information requested in this application form and your academic record will be used for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations. The New Zealand Vice-Chancellors' Committee will use references from third parties designated by yourself, in assessing your application.

The New Zealand Vice-Chancellors' Committee undertakes to store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports through the New Zealand Vice-Chancellors' Committee.

Applicants shall agree to the New Zealand Vice-Chancellors' Committee obtaining their academic results from organisations such as NZQA, necessary to assess their application.

Applicants shall agree to co-operate with any publicity of the scholarship for which they have applied. Such publicity may include material provided with your application, photographs and interviews with scholarship recipients.

I, ..... agree to the above conditions in respect of this scholarship application/s.

Signed: ..... Date: .....

### ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their reports:

*For graduate scholarships:* To the Scholarships Officer at the university you are attending.

*For undergraduate scholarships:* To the New Zealand Vice-Chancellors' Committee, PO Box 11915, Wellington 6142.

Referees should **not** be asked to send their reports to you, as they must have the opportunity to be completely frank.

References **MUST** be clearly marked with your full name AND the name of the scholarship for which you are applying.

Please do not send original birth certificates or other original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university or polytechnic registry, or your school principal. Please do not send a CV unless this is specifically requested. The New Zealand Vice-Chancellors' Committee accepts no responsibility to return any documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. All pages should be A4 size.

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Officer at the university, or Career Adviser at the school, you are attending.