

## **Universities New Zealand - Te Pōkai Tara**

### **Scope**

This privacy notice applies to personal information that we collect through your scholarship application on this website and to personal information that we may collect from other sources so that your application can be assessed.

### **Personal Information**

- We do not collect personal information on this website unless you choose to give it to us.
- We may obtain further information about you from other organisations, such as academic results from your university; this information will only be what is necessary to assess your application.

### **Use and Disclosure**

- The information that you do provide and that is collected from other organisations will be used for the purposes of assessing your scholarship application.
- This information will be shared with members of the selection committee and with staff in the Scholarships Office of your New Zealand University.
- We will use personal information to report consolidated data to Universities NZ, donors and benefactors, selection committees and universities. Individuals will not be able to be identified from consolidated data reporting.

### **Storage and Disposal**

- Information in your application, including your personal information, will be stored in a 'cloud service' hosted in the United States. This cloud service is managed by CommunityForce Inc. [www.communityforce.com](http://www.communityforce.com)
- Your application, including your personal information, will be managed in accordance with the General Disposal Authority for New Zealand Universities.

### **Your Rights and Choices**

- We are happy to provide you with access to any personal information that we hold about you.
- If it is wrong, please ask us to correct it.
- To ask for access and correction contact [scholarships@universitiesnz.ac.nz](mailto:scholarships@universitiesnz.ac.nz)